



Re- Advertisement: Terms of Reference (TORs) for Journalists Mentors, for the Action for Transparency (A4T) Project

REFERENCE NUMBER: TIK/ A4T/002/2019

ASSIGNMENT: Engagement as a mentor/consultant under the Action for Transparency Project

DURATION: 3 months

LOCATION: Nairobi

POSTING DATE: 17th July, 2019

DEADLINE FOR SUBMISSION: 16th August, 2019

BACKGROUND

Action for Transparency (A4T) is a pioneering project that fights corruption and mismanagement of government funds by putting the power to change in the hands of citizens.

Using a mobile phone with Internet access, anyone is able to check the amount of government money pledged to each school and health clinic – and the amount actually spent. If you don't have a smartphone, you can find the same functionality on the website.

It entails empowering journalists, community leaders, civil society activists and civil servants to track suspected corruption through a combination of ICT-tools and community engagement strategies as a new way of holding government accountable.

The overall objective is to contribute to strengthened democratic accountability and transparency in Kenya through citizen monitoring of government expenditure, in order to uncover suspected corruption and mismanagement of public funds.

GOAL/Purpose

The project seeks to engage a Consultant to mentor two investigative journalists for three months.

OBJECTIVES:

This consultancy's main objective is:

To mentor the selected journalists to be able to improve their skills in planning, getting credible sources, gathering facts, analysing facts/data, and produce quality investigative stories on

suspected mismanagement of public funds and corruption in the Kenyan public service delivery sector of health and education.

SCOPE

To mentor select journalists on journalistic practices, skills and professional conduct in relation to reporting on accountability issues for a period of 3 months as per the A4T project requirements.

EXPECTED OUTPUTS

The expected outputs from this consultancy are as follows:

- a) Mentorship Strategy
- b) Work plan (Schedule of bi-monthly meetings with the journalists)
- c) Reports (Inception, monthly & final reports)
- d) Published stories and guidance on publication of the stories
- e) Final report on the mentorship report

PROCESS/TASKS/SCOPE OF SERVICES

The mentor will need to undertake the following tasks in order to achieve the above-mentioned objectives:

- Review overall and specific objectives of the Action for Transparency project and the journalists' training, to design a mentorship strategy that is aligned to the organization's strategic priorities.
- Develop a work plan for undertaking the assignment for review and approval by TI-Kenya (The mentor will be expected to hold 2 meetings each month with the journalists)
- Provide monthly progress reports after meetings, highlighting progress, resolved challenges, matters that require action etc.
- Prepare a report of the mentorship process

The above tasks are illustrative however; TI-Kenya will build on these as needed in order to ensure the assignment is completed to the expected standards.

QUALIFICATIONS

TI-Kenya seeks experienced journalists, who will engage in a mentorship programme for a period of nine months. We are looking for:

- Veteran journalists with over 10 years' experience in reporting on transparency and accountability issues
- Journalists with exemplary track record/ award(s) in feature/long-form story telling /or data mining and analysis
- Individuals with diversity and experience in different media i.e. – online, TV/Radio broadcast, print
- Availability to mentor two journalists for 3 months, with expected physical meetings
- Demonstrated experience in training and mentorship of journalists

SUPERVISION AND QUALITY ASSURANCE

The mentor will be supervised by TI-Kenya staff.

PERIOD OF MENTORSHIP

This mentorship is expected to take a total of 3 months.

ASSURANCE OF CONFIDENTIALITY

All deliberations relating to this work, including all information collected from various meetings/documents shall be kept confidential and shall not be divulged to any third party either verbally or in writing or in any other form.

LOGISTICS AND PROCEDURES

Transparency International Kenya will be responsible for paying the consultant to cover the total costs for the entire mentorship period. These costs include meeting costs i.e. venue, internet, airtime etc.

COMPLAINTS PROCESS

This call for Expression of Interest does not constitute a solicitation and TI-Kenya reserves the right to change or cancel the requirement at any time during the EOI process. TI-Kenya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals will be issued in accordance with TI-Kenya rules and procedures. Any grievances and or complaints arising from the evaluation process and final tender award can be addressed, in writing, to the Executive Director and the TI-Kenya Tender Complaints Committee.

SUBMISSION OF BIDS

The bids should contain the following elements:

- Name, address, phone
- Resume, Max 3 pages
- Technical Proposal – mentorship strategy, 2 pages.
- Deliverables: provide a table/workplan with approximate dates of completion of each of the above-mentioned deliverables
- Financial proposal, including rates in Kenyan Shillings, and total costs. Period of validity of the quotation should also be highlighted
- Bids should be submitted to procurement@tikenya.org by **August 16th, 2019**, Referenced – **TIK/ A4T/002/2019 Application for A4T Journalists Mentor.**